

# BRINK CHIROPRACTIC CLINIC

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We need you to call your auto insurance company. Please let them know you are being treated for injuries sustained in the \_\_\_\_\_ accident.

We need your insurance company's:

Name \_\_\_\_\_ Phone # \_\_\_\_\_

Medical Claims Address \_\_\_\_\_

Medical Claim # \_\_\_\_\_

Adjuster's Name \_\_\_\_\_

Adjuster's phone # \_\_\_\_\_ ext \_\_\_\_\_

Attorney's Name \_\_\_\_\_

Attorney's Phone # \_\_\_\_\_

Signed \_\_\_\_\_ Date \_\_\_\_\_

It is very important to keep your scheduled appointments with your doctor to get the best recovery from your injury. If there is a lapse in treatment our office and the insurance company may assume that you have released yourself from care.

When you have reached an end point in your treatment, Dr. Brink will release you from care. He will send a letter to the insurance company informing them that treatment has ended.

The insurance company will contact you regarding closing the case. Before you make a settlement, call our office to see if there is an outstanding balance. If the insurance company has not paid your claim in full, ask the adjuster to arrange to clear the balance. If they make a settlement with you but do not pay the balance, you are responsible for payment.

Please call our office to discuss any questions regarding your balance or the billing process.

Sincerely,

Billing Department

Brink Chiropractic Clinic LLC